

## Module Supervising students in distance education

Planning April–June 2011

<b>Overview of the module</b>				
<b>Steps</b>	<b>Activities</b>	<b>Product/result/tool</b>	<b>Time investment</b> (hours)	<b>Date/Deadline</b>
I. Intake procedure	Fill out the registration form The moderator will contact you by telephone.	Registration form	0.5	Before March 23
II. Test session video conferencing	Access to Team site 'Surfgroepen' and Webconferencing room	Access to team site and the video conferencing tool, test your equipment	0.5	Date: March 31 9.30 – 11.00 h
Preparation	Assignment 1: Preparation	Description of educational setting in your personal folder	0.5	Deadline: April 1
III. Orientation on the module and tools	Assignment 2: Orientation on theory and tools	Personal and professional introduction in a blogpost	1	Deadline: April 4
	Online meeting (videoconferencing)	Meet other participants, get information, introduction theme and educational setting	1.5	Date: April 7 10.00 – 11.30 h
	Assignment 3: Integration: theory and tools in your case	Reflect on your case in a blogpost	1	Deadline: April 12

	Assignment 4: Exploring the tools	Contribution in the wiki of the module	3	Deadline: April 15
IV. Making relevant choices	Assignment 5: Choosing the best tools	Tool choice and argumentation in a blogpost, feedback on the blogposts of other participants	2	Deadline: April 18
	Online meeting (videoconferencing): Tool choice	Discuss your tool choice	1	Date: April 19 10.00 – 11.00 h

Easter holiday, May holiday

V. Redesign learning activities	Assignment 6: Course (re)design	The redesign in your personal folder, a blogpost about the essence of your redesign	4	Deadline: May 9
	Assignment 7: Giving feedback	Reply on the blogpost of 2 other participants	1	Deadline: May 16
	Online meeting (videoconferencing): Feedback redesign	Discuss the redesigns	1	Date: May 19 10.00 – 11.00 h
	Assignment 8: Final redesign	Final redesign (format, tools, teaching materials) in your personal folder, blogpost and reply to other participants	4	Deadline: May 27
	Assignment 9: Preparing the evaluation	Questionnaire and expectations in your personal folder, blogpost	1	Deadline: June 6

VI. Reflection	Assignment 10: Reflection on the module	Personal learning process in a blogpost	1.5	Deadline: June 16
	Online meeting (videoconferencing): Final meeting	Final meeting for sharing and building knowledge about supervising technology	1.5	Date: June 23 10.00 – 11.30 h

During the period in which you teach and evaluate your redesign:

VII. Implementation and evaluation of the redesign	Assignment 11: Implementation of the redesign	Try out intervention, students evaluation questionnaire	-	-
	Assignment 12: Evaluation of the implementation	Blogpost final evaluation	1.5	-

VIII. Presentation of the results	MARCH <sup>ET</sup> conference	Participation and presentation	-	October 2011
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